

VOLUNTEER POSITION DESCRIPTION YOUNG PROFESSIONALS BOARD CHAIR

POSITION TITLE: Young Professionals Board Chair

RESPONSIBLE TO: Movement Committee Chair

STAFF PARTNER: Market Staff Lead

TERM: One - Two (1-2) Years

LEADERSHIP RESPONSIBILITIES:

- Serve as a member Market Board Movement Committee
- Work in tandem with the Movement Committee Chair to lead Young Professionals Board member performance, develop the board's work plan and measure progress
- Guide the implementation and tracking of the board's work plan providing quarterly reports and a final end of year report
- Determine quarterly meeting schedule, lead quarterly meetings and strategic planning sessions
- Meet with standing committee chairs/leaders as needed between quarterly meetings
- Lead development of board responsibilities through an Individual Engagement Plan (annual)
- Represent March of Dimes at official functions and in the community at large
- Participate on national calls and training opportunities
- Collaborate with National Service Partners the community to engage in Growth, Mission Impact, and Movement fundraising, advocacy and awareness campaigns

MEMBER RESPONSIBILITIES:

FUNDRAISING/GROWTH

- Identify and recruit board leadership to serve committee leadership and council positions
- Support March of Dimes financially through a defined give and get of \$500. Members can meet this requirement in many ways
- Make a personal gift annually; minimum of \$25 is recommended
- Hold staff and each other accountable to meet board's work plan objectives and measure progress

MISSION IMPACT

- Identify and recruit board leadership to serve as committee leadership and council positions
- Keep mission at the center of market activity and work collaboratively with fellow council members and staff to build partnerships, steward relationships and mobilize communities to address the urgent maternal and infant health crisis facing our country
- Support the mission by leading and/or supporting committee membership service projects, advocacy and awareness events in your community
- Serve as a volunteer for at least two March of Dimes events

MOVEMENT

- Identify and recruit board leadership to serve as committee leadership and council positions
- Lead by example by inspiring others to take action in support of March of Dimes mission
- Build a pipeline of young professionals/supporters through a number of meaningful engagement opportunities
- Recruit, welcome and engage other volunteer leaders through the movement committee formalized process of nomination, orientation, onboarding and recognition
- Register for the Advocacy Action Center/respond as requested with contacts and/or calls to action
- Agree to board responsibilities through an Individual Engagement Plan
- Opportunity to serve on local Market Board Movement committee or sub-committee (if applicable)

As a representative of the March of Dimes, all members agree to review the Volunteer Handbook, comply with all March of Dimes policies and procedures, including but not limited to standards of behavior, code of ethics, conflict of interest, and confidentiality, as March of Dimes may update from time to time.

TRAINING AND SUPPORT

- Chairs and members will receive onboarding and orientation training about mission, growth and movement priorities, along with ongoing support from staff partners.
- National Volunteer Leadership Council members provide guidance and support as requested.
- Volunteer Learning Center is a website dedicated to providing volunteers with resources, information and training tools including the Market Board Standards of Excellence:
<https://volunteer.marchofdimes.org>
- Volunteer Hub is a communication and engagement platform where volunteers can get real-time information: <https://volunteerhub.marchofdimes.org/member/>
- Golden Volunteers is a volunteer management platform where volunteers can become volunteer leaders and leverage the platform to create and promote volunteer opportunities.
GetInvolved@MarchofDimes.org

BENEFITS

- Develop your professional and leadership skills
- Network with other passionate young professionals in your community
- Gain a deeper knowledge and understanding of the nonprofit sector
- Contribute to the March of Dimes mission
- Build community by participating in volunteer projects